



All is for Vll



Disability Support Services consultation: What we do with your information



Published: January 2025

What you will find in this document

Page number:



About this Easy Read3



What is a consent note?6



What are the workshops for?8

Your information.....10



Privacy in workshops18

Your consent.....20



Page number:



Contact us.....24

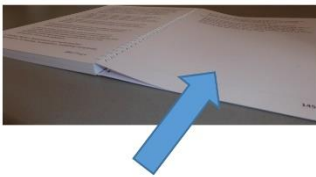
About this Easy Read



This Easy Read is a **consent note** about how your information will be used if you **register** for our Disability Support Services **consultation workshops**.



Giving **consent** means you agree to something.

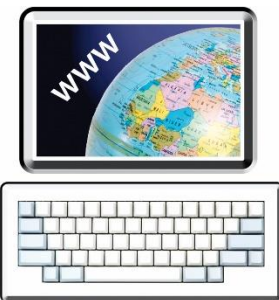


A **consent note** tells you what you are agreeing to.

You can find out more about this consent note on **page 6**.



Register means to say you want to do something.



Consultation workshops are when we:

- bring people together in a group
- talk to people about something important
- ask people questions.

In this document **consultation workshops** will be called **workshops**.

You can find out more about the workshops here:

www.disabilitysupport.govt.nz/consultation

This website is **not** in Easy Read.



The consultation is being run by Disability Support Services with assistance from:



All is for All



- All is for All
- the Ministry of Social Development.

Disability Support Services is also called DSS in this document.



Where it says **we** this means the people running the workshops.



You might like to ask a support person to support you to read this consent note.

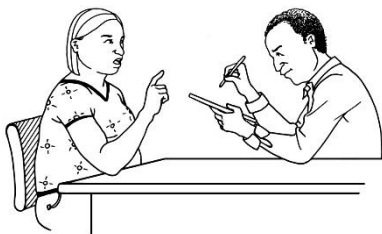
What is a consent note?



This consent note will tell you how your information will be used if you are part of our workshops.



You do not have to be part of these workshops if you do not want to.

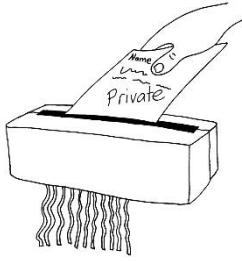


If you register to be part of the workshops you **consent** to your information being:

- collected
- shared.



You can choose to stop giving consent at any time.



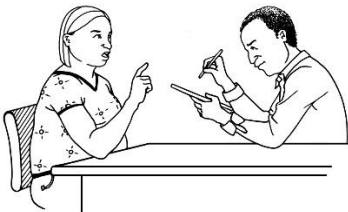
If you stop giving consent before a workshop has been held:

- we will delete all your information
- you will not go to any workshops.



If you stop giving consent after a workshop has been held:

- we will delete your contact information
- we will **not** be able to delete anything you have told us as part of the workshops
- you will not go to any more workshops.



What are the workshops for?



The workshops are for you to tell us what you think about:

- how we can make it easier for people to understand our:
 - **assessment processes**
 - **allocation processes**
- who can get **flexible funding**
- changes to how flexible funding can be used.



Assessment processes means how we choose who can get flexible funding.



Allocation processes are how we decide how much flexible funding someone gets.



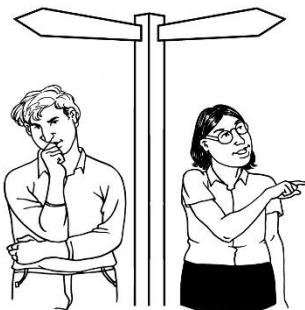
Flexible funding means disability funding that can be used for a lot of different things.



What you tell us as part of these workshops will support us to:

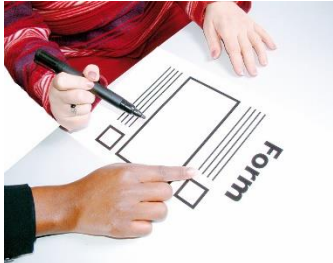


- give the Government information about how we could have better:
 - assessment processes
 - allocation processes



- give the Government the information they need to make choices about changes to flexible funding.

Your information



We need to get some information about you if you register for the workshops.



This part of the Easy Read document will tell you about:

- what information we collect
- what we use the information for
- how we protect your information.

A graphic of a registration form. At the top, it says 'Registration Form'. Below that, there is a small photo of a person. Underneath the photo, there are two input fields: one labeled 'Name' and another labeled 'Address'. The form is presented as a document with a slight shadow.

Registration information

All is for All is doing the registrations for these workshops.

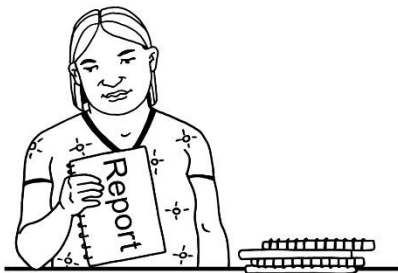


Some information about you will be collected so that you can take part in the workshops.



This information will be used for:

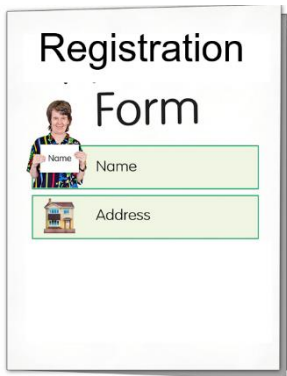
- planning the workshops
- making sure things are working well
- writing reports.



The information that All is for All will share with Disability Support Services from your registration form will be:

- the workshops you have chosen
- if you are bringing a support person
- your access needs.



A graphic of a registration form titled "Registration Form". It features a small photo of a person holding a sign that says "Name". Below the photo is a text box labeled "Name". Underneath that is another text box labeled "Address" with a small house icon to its left.

Other information that All is for All will share with Disability Support Services from your registration form will be:

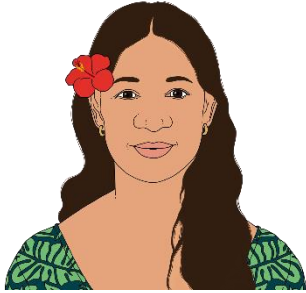


- comments you have written on the form
- if you need a New Zealand Sign Language / NZSL interpreter
- things you may have chosen to tell us about you like:



- what your disability is
- how you are connected to the disabled community
- your **ethnicity**.





Ethnicity means your:

- race like:
 - Māori
 - Samoan
 - New Zealand European
- background like whether you:
 - were born in Aotearoa New Zealand
 - moved to Aotearoa New Zealand from another country.

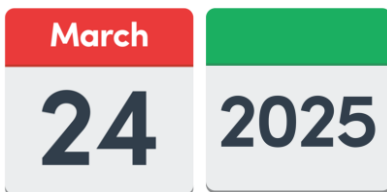


We will **not** share personally identifiable information with DSS.



Personally identifiable information is information that could tell someone who you are like your:

- name
- contact details like your phone number.



Personally identifiable information will be deleted when the workshops finish on **24 March 2025**.



Workshop information

The things you say in workshops will not be:



- audio recorded
- video recorded.



We will write some notes about what you think.



We will remove any information that could tell someone who you are before we use these notes.



We may use **demographic information** to see if there are any patterns.



Demographic information means information about what groups you are part of like:

- what part of New Zealand you live in
- your age group.



No personally identifiable information will be connected to your demographic information.



Only **authorised staff** working on this project will have access to the information you give us.



Authorised staff are people who:

- work for:
 - DSS
 - Ministry of Social Development
 - All is for All
- are working on this project
- are allowed to look at the information we collect.

Privacy in workshops



We will do everything we can to make sure that no one can tell who you are in our:

- reports
- workshop notes.



But there will be other people who are part of the workshop who will:

- see what you share
- hear what you share.



We will explain that things shared in the workshops should not be talked about outside the workshops.



We cannot promise that the other people who are part of the workshop will not talk with other people about what is shared.

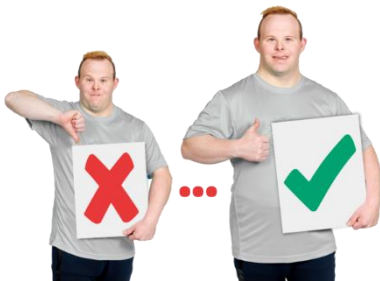
Your consent



This part of the document explains what things you consent to by being part of the workshops.



You can ask a support person to support you in understanding what you are agreeing to.



By being part of the workshops you are saying you understand that the workshops are for DSS to learn what people think so that they can:

- make assessment processes better
- make allocation processes better
- decide what changes should be made to flexible funding.





By being part of the workshops you are saying you understand the things on this page:

You can choose if you:



- want to be part of the workshops.
- do not want to answer any questions
- want to stop being part of the workshops at any time.



What you tell us as part of the workshops will not change:

- what services you can get
- your relationship with DSS.



By being part of the workshops you are saying you understand the things on this page:



The workshops will not be:

- audio recorded
- video recorded.



Your personal identifiable information will be:

- kept safe
- deleted by **24 March 2025.**



The things you tell us during the workshops will only be seen by authorised staff.



By being part of the workshops you are saying you understand the things on this page:



While we have done our best to make sure what is said at the workshops is not talked about outside the workshops we cannot promise **complete anonymity**.

Complete anonymity means there is no way anyone could find out who you are.



By being part of the workshops you:

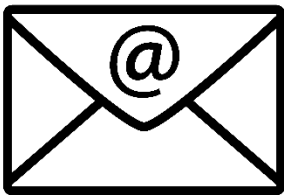
- give your consent to everything we have written in this part of the document
- understand what you are agreeing to.

Contact us



You can contact All is for All if you:

- have any questions about the workshops
- are worried about anything to do with the workshops
- want to know more about the workshops.



You can email us at:

DSSconsultation@allisforall.com



This information has been written by All is for All.



It has been translated into Easy Read by the Make it Easy Kia Māmā Mai service of People First New Zealand Ngā Tāngata Tuatahi.



The ideas in this document are not the ideas of People First New Zealand Ngā Tāngata Tuatahi.



All images used in this Easy Read document are subject to copyright rules and cannot be used without permission.



Make it Easy uses images from:



- Photosymbols
- Change Images
- Huriana Kopeke-Te Aho
- SGC Image Works
- T Wood
- Studio Rebeko
- Inga Kramer.

